



Minutes of
Annual General Meeting - 8.15 pm, 16 January 2003
held at
YACHTING VICTORIA OFFICES
77 Beach Road, Sandringham, Victoria

Attendees

Bill Joselin (NSW)
Ian Fox (VIC)
John Rohde (SA)
David Morehead (TAS)
John O'Brien (QLD representative standing in for Linsay Gadsby)

1. Welcome

Ian Fox - opened the meeting, as representative of the host state (VIC). Proxies to allow for voting on behalf of their state were presented by Dusan and Ian. Bill - noted that proxies were not presented by the other representatives as they had not received the forms prior to the meeting.

2. Apologies

Dusan Mills (WA) – currently in India

3. Confirm minutes of previous meeting

There had been some discussion of the minutes via email after the last AGM. However, there were no serious issues with those minutes. One point was that John Rohde was not the starter of the Hall of Fame – all present agreed. There were no other points raised.

4. Matters arising from previous minutes

Bill commented on the fact that the financial statement presented for the previous year did not include the month of December and asked whether a) there was an up-to-date financial statement for that year and b) was it sent to the "Consumer & Business Affairs Victoria", (CBAV). Ian explained that a separate financial report covering the CBAV required period 30.12.00 to 31.12.01 had been prepared and submitted as required by CBAV, as the AWA financial year report period 30.11.00 to 30.11.01 did not match that required by CBAV. Bill asked whether the financial statement had changed with the inclusion of the extra month's details. Ian replied that the final bank statement had not been provided by Bill. Bill said that it was sent the minute it was requested. Moved on. There were no further matters arising from the previous minutes.

Ian Fox

Item 4 ;

a) Please amend "Office of Consumer Affairs (OCA)" to "Consumer & Business Affairs Victoria", (CBAV)

which is the current and correct title of the office that we are reporting to.

b) Please amend the comment "Ian commented that it was not sent to OCA..." to "Ian explained that a separate financial report covering the CBAV required period 30.12.00 to 31.12.01 had been prepared and submitted as required by CBAV, as the AWA financial year report period 30.11.00 to 30.11.01 did not match that required by CBAV"

5. Financial report

Ian Fox presented the AWA financial report for the period 30-11-01 to 30-11-02, which led on from the previous statement (copy distributed to all attendees). All present approved the fact that it did not include the December statement for 2002, but did represent a 12-month period. Bill requested that Ian asks Bruce McPhail whether we can change the financial statement so it covers the Period December to November in future. Ian to check.

Ian commented that the Vic, Qld and WA levies had only been banked last week and that this was highlighted on the financial report. Bill commented that these levies should be received by the 1st of March each year. Ian comments that this doesn't necessarily reflect membership adequately – need to discuss.

Bill comments that the ISAF IMCO fee of \$400 probably won't be recovered. Suggests that \$60 plus approximately \$200 in fees from the IMCO Nationals is all that is available. John O'Brien asks whether it is appropriate for each class to cover their own ISAF fees. Bill replied that it is usual practice but there were only 20 IMCO sailors this year. John O'Brien added that it is not much money and that each fleet probably should pay its own way. Ian suggested that the AWA could subsidise the Olympic class (i.e. IMCO), but the class should try to recover the costs as best as possible.

Ian read out the expenses as shown. There were four items not adjusted yet, therefore Bill to send cheque to Ian to cover these items. Bill requested invoices, so he could pay them. Bruce McPhail usually paid **CBAV Annual Statement fee** and in the past had not been reimbursed. Ian paid this fee this time round.

Ian reiterated that the outstanding income had now been banked from WA, Vic and Qld as detailed on the report and mentioned earlier.

Ian asked John Rohde **if he had any outstanding website payments** ~~the \$120 payment that was due~~. John Rohde replied 'no' 'not yet'. John O'Brien asked whether we had any assets. Ian and Bill replied 'no'. John O'Brien asked whether we should show last years statement as a matter of practice. Ian replied 'yes' and noted that we would in future.

Bill Joselin

Item 5 - Paragraph 6

I can't recall you denying you were paid this amount. For everyone's information, John was paid \$120.00 on the 30.8.02. Bank Statements and my email to each State Representative of the same date confirm this.

John Rohde commented on the fact that some of the money on the statement as at 30-11-02 had not been 'banked' or 'paid' but had been included in the statement. As this had been discussed earlier and had been highlighted on the statement all present agreed that this was OK. There were no other issues.

6. Election of association office bearers and ordinary members of the committee

There were formal nominations presented prior to the start of the AGM. Dave Morehead had formally nominated Ian Fox as President and Dusan Mills as Vice President. John Rohde had nominated himself (via email, prior to the AGM) for the position of Secretary and Treasurer. Ian questioned whether it was OK to nominate oneself. Bill asked about what had transpired regarding the search for a treasurer outside the AWA. Ian replied that there had been no formal appointment and that, therefore, the position was vacant and up for nomination. Dave Morehead nominated John Rohde for Secretary and Treasurer. Ian seconded the nominations. John Rohde accepted the nominations.

Elections complete:

- President Ian Fox
- Vice President Dusan Mills
- Secretary John Rohde
- Treasurer John Rohde

7. Receive and consider statement submitted by the association in accordance with section 30(3) of the act.

It was checked by Bruce McPhail and submitted to the Vic (??) in an acceptable time-frame, but later than usual. Copies of any/all documents available on request.

Ian Fox

Item 7

Associations Incorporation Act 1981

Section 30(3) requires that "At the annual general meeting of an incorporated association, the incorporated association shall submit to its members a statement containing the particulars of the following--

- (a) the income and expenditure of the incorporated association during its last financial year;
- (b) the assets and liabilities of the incorporated association at the end of its last financial year;
- (c) the mortgages, charges and securities of any description affecting any of the property of the incorporated association at the end of its last financial year;"

It is my opinion that both the AGM and the minutes supplied reflect that this occurred correctly.

Therefore, for the record, may we please amend the notes of Item 7 to include the minute that;

"A financial Statement was presented covering the period 30 Nov 2001 to 30 Nov 2002.

The meeting received and accepted the financial statement was in accordance with the requirements of the Associations Incorporation Act 1981 Section 30(3)"

Bill Joselin

Item 7

The need to include a statement in the Minutes in accordance with Section 30(3) of the Act has nothing to do with the Financial Accounts being submitted to the Dept of Fair Trading and Business Affairs.

8. General Business - General discussion on ;

8.1 Fee structure:

Ian - this had been discussed last year i.e. whether the fee could be increased or decreased, or whether it should remain the same. Put open for discussion.

John O'Brien – do we recover funds across the AWA or from the classes.

Ian - there is a \$50 flat fee income and we usually run a levy on National championships.

John O'Brien - we are accumulating funds, should we reduce the \$50 levy.

Ian - John Rohde had previously requested that we keep a minimum reserve of \$5000.

Bill - the \$50 levy was originally a service fee, covering stamps, mail-outs etc.

John O'Brien - suggest putting an agreed amount into a call account on good % interest. All agreed that this was an excellent idea. Ian - what amount should we agree on. John Rohde - \$8000. All agreed, based on current expenditure and likely income.

Ian - John Rohde to look into the appropriate account.

Ian - mailing addresses for cheque accounts should be changed to the treasurer. All agreed.

Ian - signaturing to also be changed.

Ian - reiterated the original question about whether ISAF class fees should be recovered from the classes in question.

Bill - IMCO may not be able to meet the current levy of \$10 per head, as there were only 15 people at the state titles and that only \$50-75 would be realised.

Bill – could the difference be covered by the AWA.

John Rohde - suggested that a \$10 fee for National and a \$5 fee for State events should be introduced for each class.

Ian (?) - a \$10 per head levy should be built into National events through the entry fee and that this had been discussed by email.

Bill - this had not been incorporated for the up-coming Mistral championships.

Ian - there should be a \$10 per head levy for any National Championship affiliated with the IWA Class, irrespective of origins, excluding the IMCO championships for this year only.

Ian - Bill creates an imbalance by collecting \$5 per head state levy and that we shouldn't do this in future.

Bill - agrees.

Ian - we shall still take the \$60 or so this year, but not in future for state titles.

Ian – date of payment for state levy?

Bill – logic was that states would be cashed up in March and that this goes back many years.

Dave – is that based on members for the previous year?

Bill – fee for next year based on numbers to 1st March. All agreed to leave as 1st of March, based on current membership as at 1st March.

Ian – send the request for payment earlier.

John O'Brien – no, send on 1st March.

Ian – OK, send on 1st March.

All resolved on fee structure.

Ian Fox

Item 8.1 Re Bill's comments.

The Levy on National Championships to cover the IWA affiliation fees was clearly and openly discussed and agreed by AWA committee members early in 2002. There are multiple email discussions to all AWA committee members (inc response from Bill) on this issue. Accordingly, this levy was "resolved" as a decision of the committee well prior to the Jan 2003 AGM.

Bill Joselin

Item 8.1

I am unaware that 'we usually run a levy on National Championships'.

I am unaware of the existence of 'a current levy of \$10 per head' to cover class fees. More correctly, I recollect it being resolved at this AGM that a levy of \$10 per head would be charged to cover class fees in the future. For everyone's information, I took it upon myself to collect \$5 per competitor at the last NSW Mistral State Championships and \$10 per competitor at the last Mistral Australian Championships in an effort to help defray the cost of the class fees paid by the AWA. However, at the AGM, I was unable to recall and therefore, unable to state exactly the amounts I had already collected or anticipated to collect in this regard.

John Rohde

I am sure that I did not propose the \$10 & \$5 fees

8.2 Venues for next Australian Championships (2003):

Ian – suggest Formula class decided at sailors meeting at the National championships.

John Rohde – need to then confirm.

Ian – yes, need to confirm suitability of venue, take sailors preferred location, check list of requirements then to be done by FW representative, each state nominates a FW sub-committee to decide within a maximum of 6 months from last championship.

Bill – FW state representative goes to AWA state representative to 'vote' etc.

Dave – should the following years venue also be discussed?

Bill – yes, always the case.

Ian – class by class:

Sailboard Bill – NSW by default

Slalom Bill – WA was interested, as expressed at last Slalom Championships by Robby Radis. WA need to get their bid in.

Formula Ian – to be resolved at the Nationals

Mistral Bill – NSW

One Design Bill – Peter Nitchse put in a bid from Qld, but no follow up at all, despite being asked by both bill and Ian. John O'Brien – WQ is not interested in hosting the One Design Nationals. Bill – Qld missed out last year, to be discussed at the next championships at Easter at Jervis Bay, if Peter interested, then maybe Qld.

8.3 Wavesailing:

Ian – propose a wavesailing representative from each state.

Bill – traditionally wavesailors not interested in AWA.

John O'Brien – cheque bounced last time they covered membership.

Dave – 1/3 to ½ of members are wavesailors.

Bill – what is the role of the Australian Wavesailing Association?

Ian – AWA is the peak body.

Dave – can offer be put to Australian Wavesailing Association for representatives.

Bill – can't have Australian Wavesailing Association within the AWA.

Ian – propose testing the water by talking to Australian Wavesailing Association to see what can happen.

All agree for Ian to pursue.

Bill Joselin

Item 8.3

My comment 'can't have the Australian Wavesailing Association within the AWA' must be qualified by the further comments I made at the AGM.

Those comments were 'the reason for this was that the individual wavesailors were already members of the various State Associations and, as such, were represented by those State Associations in AWA affairs.'

My recollections of what was discussed was not whether the Australian Wavesailing Association became a member of the AWA but whether it would be appropriate for the AWA to recognise a representative of the wavesailors from each State in a similar fashion as it recognises a slalom and formula windsurfing representative from each State?

John Rohde

I don't remember supporting Ian's last comment. Particularly as I agreed with Bills comment.

8.4 Other national initiatives:

John Rohde – are AWA committee people covered by insurance.

Ian – yes.

John O'Brien – AWA site has old information on it, with old description of insurance.

Bill – is member to member information included?

John Rohde – may be under a different area, need to check.

Ian – also need to add that 'insurance is supplied via NSW boardsailing association'. Bill – unsure if that's the case?

John O'Brien – you can go to an old bookmark to an old link!

Ian – unlikely, suggest putting a date to cover the period, asks John Rohde to please check other 2 points.

Bill – insurance covers members as it stands (see forms given to Dave – contains names of current members from each state).

Bill – AWA should move on AWA getting their own cover, AWA must do something about it.

Bill – has an issue with Ian's non-membership, as it is against the general principle of the current insurance cover.

John O'Brien – excuses himself as he has got leave the meeting.

Ian – Bill needs to give a satisfactory explanation of where it states that members need to take out cover with the AWA.

9. Other Business

Bill – what's happened to all of the initiatives that were going to happen?

Bill – no proxies, late fees in bank, no agenda provided before the meeting, no financial statement provided before the meeting, generally very disappointed.

Ian – no reply.

Meeting Closed at 11.10 pm