



Minutes of
Annual General Meeting – 19th March, 2020
held via

Teleconference (Express Virtual Meetings)

8:00pm AEDST (NSW, Tas, Vic), 7:30pm (SA), 7:00pm (Qld), 5:00pm (WA)

Shaded boxes display previous decisions/notes and post meeting information

Attendees

Richard (Richie) Reynolds (NSW)
Ian Fox (VIC)
John Rohde (SA)
Clarence Macalister (TAS)
Tim Brazier (WA)
Scot Farley (QLD)

1. Welcome

Ian Fox (Chairperson/Vice President) opened the meeting at 8:05pm Melbourne Time.

The President position, held by Brett Morris, became vacant when he ceased to be a state rep following NSW's 2019 AGM.

2. Apologies

None – All state representatives were present.

3. Confirm minutes of previous meetings

Confirmation of the Previous AGM was moved by Scot and seconded by Tim with confirmation of the SGM minutes being moved by Clarence and seconded by Richie

http://www.windsurfing.org/files/info/AWA_AGM_Minutes_2019.pdf

http://www.windsurfing.org/files/info/AWA_SGM_Minutes_20190620.pdf

At the SGM, new Rules were adopted (New Constitution)

<http://www.windsurfing.org/files/info/AWA-Rules-2019.pdf>

4. Matters arising from previous minutes

None

5. Financial Report

PART 4—GENERAL MEETINGS OF THE ASSOCIATION

30 Annual general meetings

(3) The ordinary business of the annual general meeting is as follows

(b) to receive and consider

(ii) the financial statements of the Association for the preceding financial year submitted by the Committee in accordance with Part 7 of the Act;

41 Minutes of general meeting

(3) In addition, the minutes of each annual general meeting must include

(c) the financial statements submitted to the members in accordance with rule 30(3)(b)(ii); and

(d) the certificate signed by two ISA representatives certifying that the financial statements give a true and fair view of the financial position and performance of the Association;

CAV's annual statement must

(a) include a statement of the terms of any resolution passed at the annual general meeting concerning the financial statements; and

(b) be accompanied by, or make provision for the payment of, the prescribed fee (if any).

5.1 2019 Financial Statement (attached)

- Richie asked for more information about how the budgeted Training Grant has been used. Tim provided feedback on what the grant WA received in 2018 was used for.

- Green Island event

Income and expense statements for the 2018 & 2019 events were received after the end of our 2019 financial year. AWA has received the income from those events (also after Dec 31st). The funds to be repaid are listed in under "Outstanding Liabilities" in the attached Financial Statement.

- The PO Box is shared with Windsurfing SA. In 2019, the AWA paid the bill and sought 50% refund from that state association

- Windsurfing Tasmania's "outstanding income", mentioned in the Financial Statement, was paid before the AGM

Motion#1 – Ian proposed that the Financial Statement be accepted as correct.

Seconded by Tim

MOTION CARRIED

5.2 Budget (2019 & 2020 documents sent with meeting notice)

A copy of the 2019 AWA Budget Status was presented to the meeting. The green and red amounts match the total income and expense amounts in the official Financial Statement. A draft 2020 AWA Budget was also presented.

5.3 Account Access

At least 2 members of the committee need to have access to the accounts and financial records of the association [Rule 48 (3)]. The account is held with NAB. See also, Rule 69 Management of funds

A signed copy of the AGM minutes may be required.

WA reported that they used 2 (bank supplied) dongles for authorisation of transactions via their bank account (Westpac).

AWA account currently only requires one to make a payment. Having an alternate person with access is necessary.

Motion#2 – We nominate the President and Treasurer to be the account signatories.

Proposed by Richie and Seconded by Ian

MOTION CARRIED

It was also suggested that we should try and get the monthly charge removed from the account. And that we try and get a dongle approval system established too. Even changing banks if necessary.

5.4 Set Authorised Payment Limit [Rule 69 (3)]

Motion#3 – The committee authorises the Treasurer to expend funds on behalf of the Association up to AU\$1000 (including by electronic funds transfer) without requiring approval from the committee for each item on which funds are expended.

Proposed by Ian and Seconded by Clarence

MOTION CARRIED

5.5 Consumer Affairs Victoria (CAV) Statement

The Association is incorporated in Victoria. They require the lodgement of our Annual Statement within 1 month of the AGM date.

Information to be recorded includes:

- Member count at end of financial year (731 @ 31/12/2019, 681 last year)
- Total assets held by Assoc. \$73,451.74 (see financial statement)
- Total liabilities owed by the Assoc. \$16,467.63 (see financial statement)
- Total revenue \$30,660.78 (see financial statement)
- Total expenditure \$10,575.89 (see financial statement)

A copy of last year's CAV Statement was sent with the meeting notice.

6. Election of association office bearers and ordinary members of the committee

No nominations were received prior to the meeting for the positions of Secretary/Treasurer, President and Vice-President.

The following Officers were elected:

- President Ian Fox nominated by Clarence & Tim
- Vice President Richard Reynolds nominated by Scot & Ian
- Secretary/Treasurer John Rohde nominated by Ian & Scot
(Public Officer)

The Office bearers were thanked for their efforts over the last year.

7. General Business - General discussion;

7.1 Membership Numbers:

NSW 401; WA 215 (+23 event only); Vic 34; Qld 119; SA 29; Tas 35, AWA 0
Total 833 (+23 event only) @ 29/02/2020

Members @ 30/06/2019 = 837 excluding "event only" memberships
(previous year 745).

The resurgence of Windsurfer Class (a NSW Club) skews NSW's numbers. The AWA "state" membership lists (on the website) show who joined that state and other sailors who have that state's postcode. The footer counts show the "state" count with the list "total" in brackets.

7.2 Fee Structure:

Richie proposed that the fees remain the same. All agreed.

- The affiliation fee is currently \$3 per member, with a maximum of \$600.
- Affiliation fees are payable in February 2021 and are based on State insurance numbers at 30th June 2020 (excluding insurance only payments).

7.3 Liability Insurance 2020/21

- 20 million cover
- Renewal fee is expected to be like last year's, with the invoice/s arriving in June
- Decided to keep the AWA Insurance fee for 2020-2021 the same as this season ie. \$15/member (plus \$3 for affiliation bringing the total AWA fees to \$18/member). Only to be revised later if the new insurance premium justifies it.
- Insurance fees for duration of the Windsurfer Class Worlds needed to be determined well in advance. The "event only" insurance has been set at \$20/person. This applies to all "event only" insurance fees at any events.

As of 15/10/2020, Wing Surfing & Wing Foiling are covered.

7.4 IWA Affiliation Fees:

	<u>2019 Fees</u>	<u>2020 Fees</u> (To Be Paid)
Formula Windsurfing	100 Euros	100 Euros
IFCA	100 Euros	100 Euros
Raceboard	100 Euros	100 Euros
Techno 293	100 Euros	100 Euros
Techno 293 Plus	100 Euros	100 Euros
iQFOiL (Olympic Class 2024)		200 Euros (Paid \$339.20 AUD)
Total	\$822.39 AUD	\$TBA AUD

We decided to continue paying for the top 5 listed classes.
Australian Sailing is responsible for RSX payments.

*IWA paid in December 2020 - \$854.13 AUD for "Limited Membership" of the relevant classes
We paid IWA for iQFOiL - \$339.20 AUD (E200) in February 2020.*

Ian gave a short talk on the status of iQFOiL and foiling in general, Where Australian Sailing and AWA stand in relation to administering the sport, etc.

Ian asked state reps to report on the number of members that need AS membership to sail at sailing clubs. Or how many non-AS members need an AS number to sail in AS Club events (Now an AS requirement).

IWA National Class Association Annual Membership

Membership - €200 per class:
 one vote at the Class AGM,
 one vote (per class) at the IWA AGM,
 unlimited number of representatives of your country may take part in IWA sanctioned* class championship events per year (subject to qualification restrictions if applied).

For developing nations and those National Class Associations (NCA's) that are unable to be fully represented at class world and continental championships:

Limited Membership (LTD) - €100 per class

one vote at the Class AGM,
 one vote (per class) at the IWA AGM,
 NB: Only up to two representatives of your country may take part in IWA sanctioned* championship events per class per year. Class secretaries are urged to check competition entry lists which will also be monitored by IWA.

7.5 Australian National Championships:

A list of national class association (known/proposed) events, which AWA reps are aware of.

Class	Proposed Dates	Proposed Venue & Host
Formula Windsurfing	?	
Foil	Jan 2021	RQYS, QLD
RS:X	?	
Raceboard	22-26 Jan, 2021	Saratoga SC, NSW
Slalom/Freerace/Freestyle	July, 2021	2020 – possibly WA 2021 - Green Island, QLD
Techno 293 & Youth	?	
Wavesailing	?	
Windsurfer LT	28Dec-03Jan 2021	Worlds, Perth, WA
Youth Classes		Perth, WA

Ian gave a short talk on the status of iQFOiL and foiling in general, Where Australian Sailing and AWA stand in relation to administering the sport, etc.

Many events later postponed or cancelled due to COVID-19 restrictions. That included the Windsurfer Worlds and 2020 Slalom Nationals.

7.6 Review of National Initiatives

WA looking at shifting from TidyHQ to AS's Revolutionise Sport system for memberships

7.6.1 Internet Presence

www.windsurfing.org - sail numbers, membership lists, minutes, general info
 TidyHQ (www.windsurfing.org.au)

Facebook <https://www.facebook.com/Australian.Windsurfing/>

John to slim-down/thin-out website. Maybe add some links to YouTube “How To” videos.

John is creator of AWA Facebook site, but can add reps and others as content providers.

7.6.2 Sail Number Register

- Efficient. John is doing a good job maintaining the sail number register.

7.6.3 Insurance Register (Membership List)

- Efficient

7.6.4 National Calendar of Events

John is only listing “National” level events on the website calendar page. State and Club events are only shown on the respective state/club websites. Banners and links for National (major) events are placed on the home page

7.7 Strategic Plan/Budget for AWA Expenditure

- See 5. “Financial Report”
- Nationals event grants available
- Development grants available to states. Submit an outline of your initiatives for consideration.

7.8 Youth Development

Tim talked about the WA scene. Important to set feeder class. Techno 393 is a good option. Equipment choice not as important as getting people on the water on some form of windsurfing. All discussed their experiences.

7.9 Lifejacket (PFD) Policy

Scot to provide his latest PFD document for review. Foiling to be added

8. Other Business

What does Sanctioned Events mean?

Ian read from a document, stating “In regard to the business activities noted on the current policy schedule we confirm that events which are not run by Australian Windsurfing, but which are sanctioned are covered under the policy. For avoidance of doubt, Sanctioned means events that fall within the regulations and are approved for participation by the Australian Windsurfing Association.”

Our risk management plan/s need reviewing. Borrowing from those set by the kite boarding association may be useful.

9. Meeting Closed

Ian closed the meeting at 10:24pm Sydney Time



FINANCIAL STATEMENT

1/01/2019 to 31/12/2019

BANK BALANCE @ 31/12/2018

\$ 53,366.85

INCOME	2016	2017	2018	2019	
State Levies					
NSW	\$ 453.00	\$ 600.00	\$ 600.00	\$ 600.00	
VIC	\$ 231.00	\$ -	\$ 225.00	\$ 237.00	2018 & 2019
QLD	\$ 363.00	\$ 414.00	\$ 342.00	\$ 456.00	
TAS	\$ 78.00	\$ 120.00	\$ 81.00	\$ 150.00	
SA	\$ 102.00	\$ 72.00	\$ 78.00	\$ 60.00	
WA	\$ 534.00	\$ 600.00	\$ 600.00	\$ 600.00	
Insurance	\$ 10,579.00	\$ 11,085.00	\$ 13,710.00	\$ 14,070.00	
Other Income					
PayPal setup	\$ 0.19	\$ -	\$ -	\$ -	
Refund (PO Box Rental)	\$ 95.50	\$ 98.00	\$ 100.00	\$ 100.00	
Event Sponsorship	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Event Income	\$ -	\$ 16,825.37	\$ -	\$ 13,387.78	2018 & 2019

TOTAL INCOME (2019)

\$ 30,660.78

EXPENSES	2016	2017	2018	2019	
Affiliation Fees					
Australian Sailing	\$ -	\$ 290.00	\$ 226.12	\$ 226.12	
Intl. Windsurfing Assoc.	\$ 647.35	\$ 649.85	\$ 830.84	\$ 822.39	
Bank Charges	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	
Consumer & Business Affairs (Vic)	\$ 54.40	\$ 55.80	\$ 56.90	\$ 242.90	
Insurance	\$ 8,184.77	\$ 8,160.00	\$ 7,280.00	\$ 7,379.36	
Internet/Website	\$ 274.86	\$ 621.72	\$ 274.86	\$ 274.86	
Event Grants	\$ -	\$ -	\$ -	\$ 500.00	
Event Expenses	\$ -	\$ 29,642.26	\$ 17,477.92	\$ -	
Training Grants	\$ -	\$ -	\$ 2,000.00	\$ -	
Teleconferencing (AGM/SGM)	\$ 325.13	\$ 647.21	\$ 303.15	\$ 805.26	
Other Expenses					
PO Box Rental	\$ 191.00	\$ 196.00	\$ 201.00	\$ 205.00	

TOTAL EXPENSES (2019)

\$ 10,575.89

Asset: Cheque Account Balance @ 31/12/2019

\$ 73,451.74

Asset: Other @ 31/12/2019

\$ -

Outstanding Income as at 31/12/2019
Windsurfing TAS - Insurance (INV#409) \$ 465.00 paid Feb 2020

Outstanding Liabilities as at 31/12/2019
Event Grants not yet paid \$ - none
Other Grants not yet paid \$ - none
Green Island Expenses 2018 & 2019 (Pay to Beach Technology) \$ 16,467.63

BANK BALANCE @ 31/12/2018 **\$ 73,451.74**

Notes

Teleconferencing - 3 meetings. Dec 2018 SGM, March 2019 AGM and June 2019 SGM

Event Expenses - 2018 & 2019 Green Island event expense summaries received after 31/12 (see liabilities)

Event Income - 2018 & 2019 Green Island income has been received