



Minutes of
Annual General Meeting – 10th May 2021
held via

Videoconference (BlueJeans.com)

8:00pm AEST (NSW, Qld, Tas, Vic), 7:30pm (SA), 6:00pm (WA)

<http://www.windsurfing.org/files/info/AWA-Rules-2019.pdf>

Shaded boxes display previous decisions/notes and post meeting information.

Attendees

Richard (Richie) Reynolds (NSW)
Ian Fox (VIC)
John Rohde (SA)
Joanne Chau (TAS)
Tim Brazier (WA)
Cameron Whitford (QLD)

Guest Presenters: Serge & Kindelle Pillonel (SW Junior Windsurfing School, WA)

1. Welcome

Ian Fox (Chairperson/President) opened the meeting at 8:05pm Melbourne Time.

2. Apologies

None – All state representatives were present.

3. Confirm minutes of previous meetings

Motion#1 – Ian proposed that the Minutes of the 2020 AGM be confirmed as correct.
Seconded by Tim. MOTION CARRIED

http://www.windsurfing.org/files/info/AWA_AGM_Minutes_2020.pdf

4. Matters arising from previous minutes

None

5. Financial Report

PART 4—GENERAL MEETINGS OF THE ASSOCIATION

30 Annual general meetings

(3) The ordinary business of the annual general meeting is as follows

(b) to receive and consider

(ii) the financial statements of the Association for the preceding financial year submitted by the Committee in accordance with Part 7 of the Act;

41 Minutes of general meeting

(3) In addition, the minutes of each annual general meeting must include

(c) the financial statements submitted to the members in accordance with rule 30(3)(b)(ii); and

(d) the certificate signed by two ISA representatives certifying that the financial statements give a true and fair view of the financial position and performance of the Association;

CAV's annual statement must

(a) include a statement of the terms of any resolution passed at the annual general meeting concerning the financial statements; and

(b) be accompanied by, or make provision for the payment of, the prescribed fee (if any).

5.1 Financial Statement (2020 calendar Year)

attached to these minutes

- Joanne asked for more detail on event income and expenses. John explained Green Island event income is usually received late in the year with payout summaries arriving early the next year. Income and expense statements for the 2018 & 2019 events were received after the end of our 2019 financial year. AWA received the income from both those events in August 2019. The funds to be repaid were listed under "Outstanding Liabilities" in last year's Financial Statement. The 2020 proposed budget showed those expected event payouts, and expected 2020 event income. The 2020 Green Island event was cancelled.

Also, there is not separate event insurance for Green Island. The AWA insurance covers all events we run.

- The PO Box is shared with Windsurfing SA. In 2020, the AWA paid the bill and sought 50% refund from that state association

Motion#2 – Cameron proposed that the Financial Statement be accepted as correct.

Seconded by Joanne.

MOTION CARRIED

5.2 Budget (2020 & 2021 documents sent with meeting notice)

A copy of the 2020 AWA Budget Status was presented to the meeting. The green and red amounts match the total income and expense amounts in the official Financial Statement. A draft 2021 AWA Budget was also presented.

5.3 Account Access

At least 2 members of the committee need to have access to the accounts and financial records of the association [Rule 48 (3)]. The account is held with NAB. See also, Rule 69 Management of funds

A signed copy of the AGM minutes may be required.

WA reported that they used 2 (bank supplied) dongles for authorisation of transactions via their bank account (Westpac).

AWA account currently only requires one to make a payment. Having an alternate person with access is necessary.

It was also suggested that we should try and get the monthly charge removed from the account. And that we try and get a dongle approval system established too. Even changing banks if necessary.

Those attending reaffirmed last year's motion that "the President and Treasurer are to be the account signatories".

5.4 Set Authorised Payment Limit [Rule 69 (3)]

Those attending reaffirmed last year's motion (see below)

2020 Motion: The committee authorises the Treasurer to expend funds on behalf of the Association up to AU\$1000 (including by electronic funds transfer) without requiring approval from the committee for each item on which funds are expended.

5.5 Consumer Affairs Victoria (CAV) Statement

The Association is incorporated in Victoria. They require the lodgement of our Annual Statement within 1 month of the AGM date.

Information to be recorded includes:

- Member count at end of financial year (830 @ 31/12/2020, 731 last year)
- Total assets held by Assoc. \$62,161.63 (see financial statement)
- Total liabilities owed by the Assoc. \$0 (see financial statement)
- Total revenue \$17,304 (see financial statement)
- Total expenditure \$28,594.11 (see financial statement)

A copy of last year's CAV Statement was sent with the meeting notice.

6. Election of association office bearers and ordinary members of the committee

No nominations were received prior to the meeting for the positions of Secretary/Treasurer, President and Vice-President.

The following Officers were elected:

- President Ian Fox nominated by John & Richie
- Vice President Richard Reynolds nominated by Cameron & Tim
- Secretary/Treasurer John Rohde nominated by Joanne & Cameron
(Public Officer)

The Office bearers were thanked for their efforts over the last year.

Tim informed the meeting that he would be standing down as WA's President at WA's next AGM. Ian thanked Tim for his efforts over the last 10 or so years.

7. General Business - General discussion.

7.1 Membership Numbers:@ 25/04/2021 >>

Ian noted that we are approaching 1,000 members for the first time. Impressive considering the impact of the pandemic.

In NSW, the LT revival is strong with members from all over the country. The other classes and clubs are staying strong too.

WA has 50% juniors.

QLD staying strong. Strong and active clubs.

LT memberships (except NSW) bypass supporting their home states. How can that aspect of the sport support the home state better? Ian will talk with Nick Bez (WCAA) to find a workable solution.

| | 2020/21 |
|--------------------------|------------|
| New South Wales | 461 |
| Queensland | 152 |
| South Australia | 32 |
| Tasmania | 37 |
| Victoria | 38 |
| Western Australia | 261 |
| No State | - |
| Totals | 981 |

| | |
|-----------------------------|------------|
| Counts EoFY (Dec 31) | 830 |
|-----------------------------|------------|

7.2 Fee Structure for Affiliation Fees:

The meeting decided to continue the existing arrangement (see below)

- currently each State pays \$3 per member, with a maximum of \$600
- based on State insurance numbers at 30th June
- to be paid in the following February ie. in the 2022 financial year

7.3 Liability Insurance 2021/22

Ian has begun discussions with the underwriter. The invoices are expected in June with a possible 10-15% increase. There may also be an increase due to our higher membership counts.

The meeting decided to continue the existing arrangement (see below)

20 million cover

The 2021-22 AWA Insurance fee will be the same as this season ie. \$15/member (plus \$3 for affiliation bringing the total AWA fees to \$18/member). Only to be revised later if the new insurance premium justifies it.

Insurance fees for duration of the Windsurfer Class Worlds needed to be determined well in advance. The "event only" insurance has been set at \$20/person. This applies to all "event only" insurance fees at any events.

As of 15/10/2020, Wing Surfing & Wing Foiling are covered.

We should promote that Winging is covered by the insurance.

7.4 Affiliation Fees:

| IWA | <u>2020 Fees</u> | <u>2021 Fees</u> |
|----------------------------------|-------------------------|-------------------------|
| Formula Windsurfing | 100 Euros * | 100 Euros |
| IFCA | 100 Euros * | 100 Euros |
| Raceboard | 100 Euros * | 100 Euros |
| Techno 293 | 100 Euros * | 100 Euros |
| Techno 293 Plus | 100 Euros * | 100 Euros |
| Total | \$854.13 AUD | \$825.68 AUD |
| <u>Olympic Class 2024</u> | | |
| iQFOiL | 200 Euros | 200 Euros? |
| Total | \$339.20 AUD | TBA |

*IWA is paid for "Limited Membership" of the relevant classes
iQFOiL will cost 300 Euros in 2021
In 2020 the iQFOiL fees went to the IWA whereas now go to the iQFOiL association.*

IWA National Class Association Annual Membership

Membership - €200 per class:
one vote at the Class AGM,
one vote (per class) at the IWA AGM,
unlimited number of representatives of your country may take part in IWA sanctioned* class championship events per year (subject to qualification restrictions if applied).

For developing nations and those National Class Associations (NCA's) that are unable to be fully represented at class world and continental championships:

Limited Membership (LTD) - €100 per class

one vote at the Class AGM,
one vote (per class) at the IWA AGM,
NB: Only up to two representatives of your country may take part in IWA sanctioned* championship events per class per year. Class secretaries are urged to check competition entry lists which will also be monitored by IWA.

7.5 Australian National Championships:

A list of national class association (known/proposed) events, which AWA reps are aware of.

July 2021

Slalom & Free-race Nationals at Green Island at the end of July

Jan 11-14, 2022

Foil Nationals in Perth

Jan 16-20, 2022

2021–2022 **Raceboard** Nationals at Lake Cootharaba Sailing Club (Qld)

Jan 20-23, 2022

44th **Windsurfer** Australian Championships at Parkdale Yacht Club (Vic) with rego/practice day on the 19th.

Techno Nationals at Royal Perth over Summer (before the Foil championships)

7.6 Review of National Initiatives

7.6.1 Internet Presence

WA has shifted from TidyHQ to AS's Revolutionise Sport system for memberships. AWA should look at moving there too. Integrating states under AWA via RevSport could help streamline John's membership recording tasks.

For some states, being on RevSport as a "club" could be too expensive.

7.6.2 Sail Number Register

Efficient. John is doing a good job maintaining the sail number register. Unknown as to how moving to RevSport could improve this. Tim will discuss it with them.

7.6.3 Insurance Register (Membership List)

Efficient. Ian said that if an incident occurred and the sailors name wasn't on the National List, but there was clear evidence of them having paid for the insurance, then they would be covered.

7.6.4 National Calendar of Events

John is combining state and class "Google Calendars" to provide a more dynamic (up to date) summary of Australian Windsurfing Events. Tim will provide WA's calendar link for John to integrate. John currently has calendar links for the Windsurfer Class and NSW calendars.

7.7 Strategic Plan/Budget for AWA Expenditure

The AWA already has a Grant Application system in place.

- a) for National's Event Grants – State/Class event organisers to apply before the event.
\$500 available per class
- b) for State Development Grants – submit an outline of your initiatives for consideration.

Proposed closing date for grant applications – July? For the next summer season.

Simple application methodology required.

Need to know closing date for applications and when payout would be expected.

AWA needs to budget for a set amount to be set aside for Grants, etc.

Some amounts are listed in the proposed budget discussed in the Financial Report (5.2)

The applications need to be approved by the State Windsurfing Association before they are presented to the AWA for consideration.

Put something on the website about what grants are available.

Suggested by several that we set up a donation point for people to help fund National initiatives. Set up via Australian Sports Foundation if AWA eligible. Donation's tax deductible. Something to follow-up. Other revenue raising opportunities?

Event Grants 2009 AGM:

AWA to support events by funding expenses for interstate event organisers/judges to attend National events. \$3000 per year, with \$1000 max per event. **Grants should be sought in advance of an event**, rather than afterwards. Usually, \$500 per class nationals, is sought after the event.

2018 AGM:

WWA was granted \$2,000 for Junior Training, at the Nov 2017 SGM. A one-off grant. The mechanism for providing grants to groups, states and events needs to be re-defined. What is AWA strategic plan short term and long term? How does AWA best support the development of windsurfing in Australia over the next 10 years?

Annual Budget:

\$4,000 has been included in the Training Budget for several years but there have not been any new applications since the WWA one.

7.8 Youth Development

Serge & Kindelle Pillonel joined the meeting to discuss a grant proposal for funding support.



Serge Pillonel (who is the extremely well regarded and super energetic founder of the SW Junior Windsurfing School in WA) has contacted both Tim and Ian to discuss and request possible support for his quest for funding a modest van for their club. On one hand, this is super ambitious, on the other hand it's not entirely out of reach - and the club shows serious motivation to achieving their goal by various methods, many of them self-generated.

Having solid respect and understanding of Serge and the club's ongoing success and achievements, Ian's suggestion to him is that the proposal warrants good consideration with both WWA and AWA... perhaps a joint/shared funding (\$ for \$ with WWA?) would be an idea? and that the AWA AGM is a good option for further present and review the project.

Ian contacted Serge and requested (for clarity) a confirmation of what would happen to any SWJWC assets in the event that for any reason the club did not continue, and he very reasonably confirmed; "As a general agreement with WWA, if the school stops running, all the assets including gear, trailers, other form of equipment will go to WWA. So, now the trailers and the potential van are/will be registered under the SW Junior Windsurf School Incorporated."

Serge and SWJWS are looking for \$4,000 (maybe split between WA and AWA). Tim stated that he would put together a proposal (grant application) for the WA committee and then pass details on to the AWA. His key concern is sustainability with vehicles not being cheap to run/maintain.

Ian thanked Serge and Kindelle for their efforts in supporting the sport in WA.

Others expressed concerns about supporting a vehicle whereas paying for a board might be more appropriate. Especially when supporting youths.

7.9 Lifejacket (PFD) Policy

Richie to send Tim a copy of what NSW sends to Clubs intending to affiliate.

John said he had not seen Scot's final document (with foiling added). Tim said he might have a copy in his emails.

7.10 Risk Management Document

John said it would be nice to see NSW's latest version. It would be nice to have a National version, but state requirements may make it difficult to have a "standard" version. Also, with respect to the "waiver/disclaimer" section, 2 documents may have completely different wording to say the same thing.

Can all states share their Risk Management Documents and waiver/disclaimers.

7.11 Foiling

Ian wanted to discuss how we can best progress the whole growth and support of foiling in the country. Due to it being 11pm-ish the discussion will be postponed to our **next meeting**. Ian suggested, **not later than a month after the AGM**. State foil reps may also be included in the discussion. Having Arthur Brett present would be good.

Nationals in January in Perth – 3 classes:
free formula, formula foil (Open), iQFOiL (Olympic Class) plus?? a fun class, and a highspeed downwind slalom (PWA style) event.

8. Other Business

New rules for .au domain names take effect on 12 April 2021 and contain changes which may affect eligibility for the domain names:

windsurfing.org.au
windsurfindsa.org.au

What the change is

The org.au namespace is for use by not-for-profit entities. In the new licensing rules, the definition of a not-for-profit entity has been updated and no longer includes unincorporated associations which are not registered with Australian Charities and Not for Profit Commission (ACNC) cannot hold domain names in the org.au space.

Registry data indicates that the org.au domain name listed above is registered to an unincorporated association.

windsurfing.org is not affected, but windsurfing.org.au connects to TidyHQ, and windsurfindsa.org.au to SA's pages at TidyHQ

<https://www.ada.org.au/policy/au-domain-administration-rules-licensing>

John will follow this up and get the records corrected. Ian suggested using our lawyer if necessary. Our windsurfing.org domain isn't affected.

Hopefully no other states domains are affected by this rule change.

9. Meeting Closed

It was noted that the meeting reception was unbelievably bad with a lot of echo. Ian's worst experience on BlueJeans. Some of our earlier meetings (on BlueJeans) were much better. Zoom and other platform experiences have been a lot better.

Ian closed the meeting at 11:14pm Melbourne Time



FINANCIAL STATEMENT

1/01/2020 to 31/12/2020

BANK BALANCE @ 31/12/2019

\$ 73,451.74

| INCOME | <i>2017</i> | <i>2018</i> | <i>2019</i> | <i>2020</i> |
|------------------------|--------------|--------------|--------------|---------------------|
| State Levies | | | | |
| NSW | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 |
| VIC | \$ - | \$ 225.00 | \$ 237.00 | \$ 87.00 |
| QLD | \$ 414.00 | \$ 342.00 | \$ 456.00 | \$ 444.00 |
| TAS | \$ 120.00 | \$ 81.00 | \$ 150.00 | \$ 108.00 |
| SA | \$ 72.00 | \$ 78.00 | \$ 60.00 | \$ 111.00 |
| WA | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 |
| Insurance | \$ 11,085.00 | \$ 13,710.00 | \$ 14,070.00 | \$ 14,055.00 |
| Other Income | | | | |
| PayPal setup | \$ - | \$ - | \$ - | \$ - |
| Refund (PO Box Rental) | \$ 98.00 | \$ 100.00 | \$ 100.00 | \$ 105.00 |
| Event Sponsorship | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| Event Income | \$ 16,825.37 | \$ - | \$ 13,387.78 | \$ 1,194.00 |

TOTAL INCOME (2020)

\$ 17,304.00

| EXPENSES | <i>2017</i> | <i>2018</i> | <i>2019</i> | <i>2020</i> |
|-----------------------------------|--------------|--------------|-------------|---------------------|
| Affiliation Fees | | | | |
| Australian Sailing | \$ 290.00 | \$ 226.12 | \$ 226.12 | \$ 226.12 |
| Intl. Windsurfing Assoc. | \$ 649.85 | \$ 830.84 | \$ 822.39 | \$ 1,193.33 |
| Bank Charges | \$ 120.00 | \$ 120.00 | \$ 120.00 | \$ 120.00 |
| Consumer & Business Affairs (Vic) | \$ 55.80 | \$ 56.90 | \$ 242.90 | \$ 59.20 |
| Insurance | \$ 8,160.00 | \$ 7,280.00 | \$ 7,379.36 | \$ 8,357.81 |
| Internet/Website | \$ 621.72 | \$ 274.86 | \$ 274.86 | \$ 294.12 |
| Event Grants | \$ - | \$ - | \$ 500.00 | \$ 500.00 |
| Event Expenses | \$ 29,642.26 | \$ 17,477.92 | \$ - | \$ 17,347.63 |
| Training Grants | \$ - | \$ 2,000.00 | \$ - | \$ - |
| Teleconferencing (AGM/SGM) | \$ 647.21 | \$ 303.15 | \$ 805.26 | \$ 284.90 |
| Other Expenses | | | | |
| PO Box Rental | \$ 196.00 | \$ 201.00 | \$ 205.00 | \$ 211.00 |

2 events

TOTAL EXPENSES (2020)

\$ 28,594.11

Asset: Cheque Account Balance @ 31/12/2020

\$ 62,161.63

Asset: Other @ 31/12/2020

\$ -

Outstanding Income as at 31/12/2020
none

\$ -

Outstanding Liabilities as at 31/12/2019

Event Grants not yet paid

\$ - none

Other Grants not yet paid

\$ - none

Green Island Expenses

\$ - none

BANK BALANCE @ 31/12/2020

\$ 62,161.63

Notes

none