



Minutes of
Annual General Meeting – 16th May 2022

held via

Videoconference (zoom)

8:00pm AEST (NSW, Qld, Tas, Vic), 7:30pm (SA), 6:00pm (WA)

<http://www.windsurfing.org/files/info/AWA-Rules-2019.pdf>

Shaded boxes display previous decisions/notes and post meeting information.

Attendees

Richard (Richie) Reynolds (NSW)
Ian Fox (VIC)
John Rohde (SA)
Joanne Chau (TAS)
Tim Brazier (WA)
Cameron Whitford (QLD)

1. Welcome

Ian Fox (Chairperson/President) opened the meeting at 8:05pm Melbourne Time.

2. Apologies

None – All state representatives were present.

3. Confirm minutes of previous meetings

Motion#1 – Ian proposed that the Minutes of the 2021 AGM be confirmed as correct.
Seconded by Cameron. MOTION CARRIED

http://www.windsurfing.org/files/info/AWA_AGM_Minutes_2021.pdf

4. Matters arising from previous minutes

None

5. Financial Report

PART 4—GENERAL MEETINGS OF THE ASSOCIATION

30 Annual general meetings

(3) The ordinary business of the annual general meeting is as follows

(b) to receive and consider

(ii) the financial statements of the Association for the preceding financial year submitted by the Committee in accordance with Part 7 of the Act;

41 Minutes of general meeting

(3) In addition, the minutes of each annual general meeting must include

(c) the financial statements submitted to the members in accordance with rule 30(3)(b)(ii); and

(d) the certificate signed by two ISA representatives certifying that the financial statements give a true and fair view of the financial position and performance of the Association;

CAV's annual statement must

(a) include a statement of the terms of any resolution passed at the annual general meeting concerning the financial statements; and

(b) be accompanied by, or make provision for the payment of, the prescribed fee (if any).

5.1 Financial Statement (2021 calendar Year)

attached to these minutes

- The PO Box is shared with Windsurfing SA. In 2021, the AWA paid the bill and sought 50% refund from that state association

Motion#2 – Ian proposed that the Financial Statement be accepted as correct.

Seconded by Richie.

MOTION CARRIED

5.2 Budget (2021 & 2022 documents sent with meeting notice)

A copy of the 2021 AWA Budget Status was presented to the meeting. The green and red amounts match the total income and expense amounts in the official Financial Statement. A draft 2022 AWA Budget was also presented.

5.3 Account Access

At least 2 members of the committee need to have access to the accounts and financial records of the association [Rule 48 (3)]. The account is held with NAB. See also, Rule 69 Management of funds

A signed copy of the AGM minutes may be required.

WA reported that they used 2 (bank supplied) dongles for authorisation of transactions via their bank account (Westpac).

AWA account currently only requires one to make a payment. Having an alternate person with access is necessary.

It was also suggested that we should try and get the monthly charge removed from the account. And that we try and get a dongle approval system established too. Even changing banks if necessary.

Motion#3 – Tim proposed that John find out what's required for Ian to be added.

Signed minutes of the AGM may be required. Seconded by Jo.

MOTION CARRIED

5.4 Set Authorised Payment Limit [Rule 69 (3)]

Those attending reaffirmed the 2020 motion (see below)

2020 Motion: The committee authorises the Treasurer to expend funds on behalf of the Association up to AU\$1000 (including by electronic funds transfer) without requiring approval from the committee for each item on which funds are expended.

5.5 Consumer Affairs Victoria (CAV) Statement

The Association is incorporated in Victoria. They require the lodgement of our Annual Statement within 1 month of the AGM date.

Information to be recorded includes:

- Member count at end of financial year
859 @ 31/12/2021 (830 last year)
- Total assets held by Assoc.
\$63,936.51 (\$62,161.63 last year)
- Total liabilities owed by the Assoc.
\$59.20 (\$0 last year)
- Total revenue
\$14,123.80 (\$17,304 last year)
- Total expenditure
\$12,348.92 (\$28,594.11 last year)

6. Election of association office bearers and ordinary members of the committee

No nominations were received prior to the meeting for the positions of Secretary/Treasurer, President and Vice-President.

The following Officers were elected:

- President Ian Fox nominated by Cameron & Tim
- Vice President Richard Reynolds nominated by Ian & Tim
- Secretary (Public Officer) John Rohde nominated by Ian & Cameron
- Treasurer John Rohde nominated by Ian & Tim

The Office bearers were thanked for their efforts over the last year.

7. General Business - General discussion.

7.1 Membership Numbers:@ 08/05/2022 >>

	2020/21	2021/22
New South Wales	487	479
Queensland	154	145
South Australia	32	31
Tasmania	37	24
Victoria	40	44
Western Australia	268	265
No State	-	-
Totals	1018	988

Counts EoFY (Dec 31)	830	859
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7.2 Fee Structure for Affiliation Fees:

The meeting discussed raising the per member fee (see 8 “Strategic Plan”. The outcome was that all agreed to keep it at \$3 per member and to remove the \$600 maximum (see below)

- previously each State paid \$3 per member, with a maximum of \$600
- based on State insurance numbers at 30th June
- to be paid in the following February ie. in the 2023 financial year

7.3 Liability Insurance 2022/23

Ian has begun discussions with the underwriter. The invoices are expected in June with a possible 10-15% increase. There may also be an increase due to our higher membership counts.

The meeting decided to continue the existing arrangement (see below)

20 million cover

The 2022-23 AWA Insurance fee will be the same as this season ie. \$15/member (plus \$3 for affiliation bringing the total AWA fees to \$18/member). Only to be revised later if the new insurance premium justifies it.

As of 15/10/2020, Wing Surfing & Wing Foiling are covered.

7.4 Affiliation Fees:

	<u>2021 Fees</u>	<u>2022 Fees</u>
Australian Sailing	226.12 AUD	TBA
IWA		
Formula Windsurfing	100 Euros *	100 Euros
IFCA	100 Euros *	100 Euros
Raceboard	100 Euros *	100 Euros
Techno 293	100 Euros *	100 Euros
Techno 293 Plus	100 Euros *	100 Euros
Total	\$825.68 AUD	\$817.60 AUD
Olympic Class 2024		
iQFOiL	300 Euros	200 Euros
iQFOiL Youth & Junior		200 Euros
Total	\$505.19 AUD	\$676.61 AUD

With respect to the IWA Fees, for 2023, we are considering dropping IFCA. A decision on which classes we will support will be made when the renewal invoice arrives in January.

*IWA is paid for "Limited Membership" of the relevant classes (see below)
iQFOiL fees go to the relevant iQFOiL association.
For 2022, iQFOiL was split into 2 classes
(1) International iQFOiL Class Association, and
(2) International iQFOiL Youth & Junior Class Association*

IWA National Class Association Annual Membership

Membership - €200 per class:
one vote at the Class AGM,
one vote (per class) at the IWA AGM,
unlimited number of representatives of your country may take part in IWA sanctioned* class championship events per year (subject to qualification restrictions if applied).

For developing nations and those National Class Associations (NCA's) that are unable to be fully represented at class world and continental championships:

Limited Membership (LTD) - €100 per class

one vote at the Class AGM,
one vote (per class) at the IWA AGM,
NB: Only up to two representatives of your country may take part in IWA sanctioned* championship events per class per year. Class secretaries are urged to check competition entry lists which will also be monitored by IWA.

7.5 Australian National Championships:

A list of national class association (known/proposed) events, which AWA reps are aware of.

July 2022

Slalom & Free-race at Green Island at the end of July (informal, non-Nationals)

Jan 13-17, 2023 (Sail Melbourne – iQFOiL qualification for AS)

Foil Nationals follow Sail Melbourne

Jan 16-20, 2023

2023 Raceboard Nationals at Toronto SC, NSW

Jan 25-29, 2023

Windsurfer Australian Championships at Lake Cootharaba SC, Qld

Techno Nationals at Royal Perth over Summer (before the Foil championships)
Tie in with Lancelin event.

7.6 Review of National Initiatives

WA has shifted from TidyHQ to AS's Revolutionise Sport system for memberships. AWA should look at moving there too. Integrating states under AWA via RevSport could help streamline John's membership recording tasks.

For some states, being on RevSport as a "club" could be too expensive.

7.6.1 Internet Presence

www.windsurfing.org - sail numbers, membership lists, minutes, general info

TidyHQ (www.windsurfing.org.au)

Facebook <https://www.facebook.com/Australian.Windsurfing/>

Tim spoke about everyone migrating to AS's RevSport platform.

Richie spoke about the NSW Club affiliation mix

Ian summarised - we resolved to discuss further after the AGM. We'd like to automate the whole membership application system if possible, and somehow link our internet presence through one site.

John applied for the "windsurfing.au" domain. We will have to wait a few months to see if the application is successful.

Last year there was some concern with keeping the windsurfing.org.au domain because we (AWA) were not registered with the Australian Charities and Not for Profit Commission. At domain renewal time, our Incorporation status was recognised, and John didn't need to approach ACNC after all.

New rules for .au domain names take effect on 12 April 2021 and contain changes which may affect your eligibility for the domain name:

*windsurfing.org.au
windsurfindsa.org.au*

What the change is

The org.au namespace is for use by not-for-profit entities. In the new licensing rules, the definition of the a not-for-profit entity has been updated and no longer includes unincorporated associations which are not registered with Australian Charities and Not for Profit Commission (ACNC) cannot hold domain names in the org.au space.

Registry data indicates that the org.au domain name listed above is registered to an unincorporated association.

The "windsurfing.org" domain was due for renewal this month. John renewed it, in advance, last year. The new expiry date is May 2030

7.6.2 Sail Number Register

- Efficient. John is doing a good job maintaining the sail number register.
- Tim stated that maintenance may be simplified when membership tools are located in one place.

7.6.3 Insurance Register (Membership List)

- Efficient

7.6.4 National Calendar of Events

The AWA Calendar, on the website, is a combined set of Google calendars with links currently provided by WCAA, WNSW, WWA, and AWA. The AWA one is maintained by John and lists National event info when it's provided. Major events may also get a banner on the website home page.

If other states wish to have their events included, they will need to use Google Calendar and provide John with a link.

7.7 Strategic Plan/Budget for AWA Expenditure

- See 5. "Financial Report"
- Nationals event grants available
- Development grants available to states. Submit an outline of your initiatives for consideration.

2022 payments so far

(1) \$500 Windsurfer Class Nationals 2022

(2) \$500 Raceboard Nationals 2022

(3) \$1500 sent to Windsurfing Tasmania for an iQFOiL board

(4) \$3000 sent to the SW Junior Windsurfing School in WA to assist with Van purchase (following up from Serge & Kindelle Pilonel grant proposal for funding support at last year's AGM)

2020 Nationals event Grants

(1) \$500 Raceboard Nationals

2021 Nationals event Grants

(none)

Cameron said he'd like to see a check list for grant applicants to adhere to

Tim said he would circulate WA's document/s.

Helps with post grant audit.

Richie stated that knowing what we will support would be helpful to applicants.

Suggestion to increase member affiliation fee to provide a pool of funds for grants.

Motion#4 – Ian proposed that we remove the current affiliation cap (\$600 at 200 state members). Seconded by Tim

MOTION CARRIED

Motion#5 – Tim proposed that next year, we increase the (\$3) fee, and provide justification for the increase (ie. What we would use the funds for). Seconded by Jo

MOTION CARRIED

7.8 Lifejacket (PFD) Policy

Stick to AS and State requirements. Apply to relevant State authorities for exemptions as needed.

Remove item from future agendas as event Risk Management should cover this.

8. Other Business

None

9. Meeting Closed

Ian asked for feedback on the quality of the Zoom meeting (hosted by WNSW). All agreed that it was much better than what we used last time.

Cameron asked if we could meet more often. Ian supported this. Richie suggested quarterly.

Ian closed the meeting at 10:20pm Melbourne Time



FINANCIAL STATEMENT

1/01/2021 to 31/12/2021

BANK BALANCE @ 31/12/2020

\$ 62,161.63

INCOME	2018	2019	2020	2021	
State Levies					
NSW	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	
VIC	\$ 225.00	\$ 237.00	\$ 87.00	\$ 111.00	
QLD	\$ 342.00	\$ 456.00	\$ 444.00	\$ 375.00	
TAS	\$ 81.00	\$ 150.00	\$ 108.00	\$ -	(4)
SA	\$ 78.00	\$ 60.00	\$ 111.00	\$ 87.00	
WA	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	
Insurance	\$ 13,710.00	\$ 14,070.00	\$ 14,055.00	\$ 12,235.00	(4),(6)
Other Income					
Miscellaneous	\$ -	\$ -	\$ -	\$ 8.30	(5)
Refund (PO Box Rental)	\$ 100.00	\$ 100.00	\$ 105.00	\$ 107.50	
Event Sponsorship	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	
Event Income	\$ -	\$ 13,387.78	\$ 1,194.00	\$ -	
TOTAL INCOME (2021)				\$ 14,123.80	

EXPENSES	2018	2019	2020	2021	
Affiliation Fees					
Australian Sailing	\$ 226.12	\$ 226.12	\$ 226.12	\$ 226.12	
iQFOiL	\$ -	\$ -	\$ -	\$ 505.19	
Intl. Windsurfing Assoc.	\$ 830.84	\$ 822.39	\$ 1,193.33	\$ 825.68	
Bank Charges	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	
Consumer & Business Affairs (Vic)	\$ 56.90	\$ 242.90	\$ 59.20	\$ -	(3)
Insurance	\$ 7,280.00	\$ 7,379.36	\$ 8,357.81	\$ 9,578.35	
Internet/Website	\$ 274.86	\$ 274.86	\$ 294.12	\$ 465.00	(1)
Event Grants	\$ -	\$ 500.00	\$ 500.00	\$ -	
Event Expenses	\$ 17,477.92	\$ -	\$ 17,347.63	\$ 224.36	(2)
Training Grants	\$ 2,000.00	\$ -	\$ -	\$ -	
Teleconferencing (AGM/SGM)	\$ 303.15	\$ 805.26	\$ 284.90	\$ 189.22	
Other Expenses					
PO Box Rental	\$ 201.00	\$ 205.00	\$ 211.00	\$ 215.00	
TOTAL EXPENSES (2021)				\$ 12,348.92	
Asset: Cheque Account Balance @ 31/12/2021				\$ 63,936.51	
Asset: Other @ 31/12/2021				\$ -	

Outstanding Income as at 31/12/2021		
INV 438 - Windsurfing Western Australia	\$ 2,805.00	(6)
Insurance \$2805		
INV 439 - Windsurfing Tasmania	\$ 501.00	(4)
Affil \$111, Insurance \$390		

Outstanding Liabilities as at 31/12/2021		
Event Grants not yet paid	\$ -	none
Other Grants not yet paid	\$ -	none
Green Island Expenses	\$ -	none
CAV fees	\$ 59.20	(3)

BANK BALANCE @ 31/12/2021

\$ 63,936.51

Notes

- (1) Domain renewals (\$190.14) Website & Email (\$274.86)
- (2) Expense refund for cancelled Green Island event
- (3) 2021 CAV fees not reimbursed yet \$59.20
- (4) Payment received 04/01/2022
- (5) NAB Customer Remediation (refund)
- (6) Payment received 07/01/2022